|  |  |
| --- | --- |
| National Olympic Committee |  |

**IMPORTANT: in order for this request to be taken into consideration, this form, duly completed and signed, and the documents mentioned in the “Attachements required” item, should be sent to Olympic Solidarity *in electronic format*, at the very latest three (3) months prior to the start of your action plan.**

**development plan**

|  |  |
| --- | --- |
| Sport |  |
| Discipline / specialisation |  |

|  |
| --- |
| Current sport structure*(description, strong points, weak points and analysis of requirements)* |
|  |

|  |
| --- |
| Action plan proposed |
|  |

|  |
| --- |
| Objectives / expected results |
|  |

planning

|  |  |
| --- | --- |
| Length of the programme | Start date Enter date dd/mm/yyyyEnd date Enter date dd/mm/yyyyTotal duration:  months |
| Visit by expert, if staggered | From Enter date dd/mm/yyyy To Enter date dd/mm/yyyyFrom Enter date dd/mm/yyyy To Enter date dd/mm/yyyyFrom Enter date dd/mm/yyyy To Enter date dd/mm/yyyy |

budget proposal

**N.B.:** we remind you that the international expert’s expenses – air ticket(s) and indemnities - **must be included** in the estimated expenditure below.

|  |  |  |
| --- | --- | --- |
| Estimated expenditure*(Please add rows if necessary)* | Budget (Local currency) | Budget(USD) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Total |  | USD  |

|  |  |
| --- | --- |
| Requested budget *(if different from the estimated expenditure)* | USD  |

**proposed expert**

The NOC has the possibility to propose an expert to run this programme. In this event,
**the Curriculum Vitae** of the expert must be provided to Olympic Solidarity, which will submit the file to the International Federation concerned, for approval.

|  |  |  |  |
| --- | --- | --- | --- |
| Family name |  | Given name |  |
| Date of birth |  | Nationality |  |
| Correspondence address |  | Gender |  |
| Email |  |
| Telephone |  |
| Fax |  |

|  |  |
| --- | --- |
| Current level |  |

|  |
| --- |
| Courses followed / diplomas obtained |
|  |

|  |
| --- |
| Sports experience (clubs, athletes coached, past achievements, etc.) |
|  |

**national coordinator (if already known)**

|  |  |  |  |
| --- | --- | --- | --- |
| Family name |  | Given name |  |
| Email |  | Telephone |  |

**attachments required**

|  |  |
| --- | --- |
| Detailed action plan |  |
| Overall and detailed budget with supporting documents |  |
| Acceptance letter from the expert |  |
| Curriculum Vitae of the proposed expert (where applicable) |  |

**The National olympic committee**

I, the undersigned, President/Secretary General of the above-mentioned NOC, certify that the information provided above is true and accurate.

Stamp

Name, function (President or Secretary General) and signature: Date:

This form is also available on NOCnet <http://extranet.olympic.org/nocnet>